

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting July 1, 2010

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, July 1, 2010 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Neal Smith presiding.

MEMBERS PRESENT:

Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Chairman Thomas Ferry

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire, and Admin. Secretary Susan Seebold

VISITORS PRESENT:

Nichol Reinford of Schaeffer, Eichner & Wagner, LLP

MINUTES:

The Authority members reviewed the minutes of the June 1, 2010 PTMA meeting. A motion was made by Treasurer Timothy Laubscher to approve the minutes from the June 1, 2010 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PUBLIC COMMENT: *No one present to be heard.*

CORRESPONDENCE: *None*

2009 PTMA AUDIT:

The Authority members and Auditor Nichol Reinford of Schaeffer, Eichner and Wagner, LLP reviewed and discussed the Penn Township Municipal Authority audited financial statements for the year ended December 31, 2009.

(Nichol Reinford left the meeting at 7:10 p.m.)

EAST SNYDER PARK:

Inspector Pete DeWire reported that the East Snyder Park sewer system plans are in the process of being changed to a low pressure forced main sewer system. Upon completion of the plans, they will be submitted to the Authority's engineer for further review.

OPERATOR'S REPORT By Scott L. Sharp:

Monthly Operating Reports / Meadowview Estates Sewer Pump Station:

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A) After further discussion concerning the Meadowview Estates Pump Station, the Authority office was directed to have Kappe Associates, Inc. rebuild sewer pump #1 of the Meadowview Estates Pump Station as per the Authority's motion on November 5, 2009. It shall be noted that the aforementioned pump was not rebuilt due to Kappe Associate, Inc. accidentally overlooking the job. It shall also be noted that pump #2 of the Meadowview Estates Pump Station was recently rebuilt based on Kappe Associates, Inc. recommendation and without acquiring phone quotes as allowed by law due to the emergency situation of not having either sewer pump working in the pump station for several days.

VICE-CHAIRMAN'S REPORT By Neal Smith:

Vice-Chairman Neal Smith stated that he has nothing further to report.

INSPECTOR'S REPORTS By Pete DeWire:

Salem Manor Mobile Home Park Manhole Repair:

Inspector Pete DeWire reported that Salem Manor Enterprises repaired their damaged manhole that is located behind the Penn Township Municipal Building.

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TREASURER'S REPORTS By Timothy Laubscher:

Financial Reports:

The Authority members reviewed the financial reports. (See *Attachment B and C*)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Treasurer Timothy Laubscher motioned to adjourn the July 1, 2010 PTMA meeting at 8:04 p.m. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority